SeedChange

56 Sparks Street, Suite 600, Ottawa, Ontario K1P 5B1, Canada
T 1.800.565.6872 **F** 613.234.684 **weseedchange.org**

Transfer of Common Shares and Mutual Funds

A Tax Smart Way to Donate to SeedChange

Donating stock is one of the easiest ways to support SeedChange's work and save on your tax return. The Federal Government now provides an extra incentive for donations of appreciated stocks and mutual funds to registered charities.

When you transfer publicly traded securities directly to SeedChange you will receive a tax receipt for the **fully appreciated value** of the donation and **you won't pay any capital gains tax**.

Here are a few easy steps to follow to make your donation:

1. Inform your broker that you would like to donate publicly traded securities or mutual funds to SeedChange.
2. Fill out the form on the next page and deliver it to your broker. You can either do that by:
   - printing the form, filling it out by hand, and delivering it to your broker
   - saving this electronic document to your computer, opening it with Adobe Reader, and filling it out electronically before saving and emailing it to your broker.
3. Please let us know about the gift so we can issue you a receipt promptly. When securities are transferred by a broker, we don't automatically know who made the gift. By telling us in advance you'll be helping us to process your donation in the most efficient way possible. You can let us know by:
   - Sending us a copy of this form when you send it to your broker, or
   - Asking your broker to email us when the transfer has been made, or
   - Calling or emailing us to let us know.
4. Please expect a delay before you receive your tax receipt from SeedChange. SeedChange's broker is instructed to sell all donated securities as quickly as possible. Depending on the nature of your shares and the administrative steps required to transfer and sell them, the delay will vary between the moment you instruct your broker to transfer shares, and the moment our broker receives and sells them. Once the sale is complete, we will issue your tax receipt for the total value of your donation at the moment of sale.

Donating shares is a tax efficient way to support more farmers around the world. **Thank you!**

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To complete your donation, please fill out this form and send to your broker/brokerage firm to initiate the transfer of your securities to SeedChange.

LETTER OF DIRECTION FOR A SECURITIES TRANSFER TO SEEDCHANGE

Number or dollar amount of shares: _____

Name of shares: _____

From my account number _____ to SeedChange at the brokerage listed below.

Donor's Signature: _____ Date: _____

Any additional instructions: _____

DONOR INFORMATION

Name: _____

Address: _____

Phone: _____

DONOR'S BROKER OR BROKERAGE FIRM CONTACT INFORMATION

Name: _____

Address: _____

Phone: _____

SEEDCHANGE BROKER

BMO - Nesbitt Burns
410-1600 Carling Ave., Ottawa, ON K1Z 1B4
FINS# T009, DTC# 5043, CUID # NTDT
Brokerage Account for SeedChange: 460-10437-16

Contact: Suzanne Robertson, Client Service Associate
T: 613.567.6235 | Toll Free: (800) 267-1276 | F: 613.798.4240 | Suzanne.Robertson@bmo.com

If you have any questions about the transfer process, please contact
Fundraising Department by email **fundraising@weseedchange.org** or by calling **1.800.565.6872 x 101**

SeedChange Charitable Registration Number: 11927-6129-RR-0001

SeedChange was founded in 1945 by Dr. Lotta Hitschmanova as the Unitarian Service Committee of Canada (USC Canada).